

AHPBA

Exhibit Prospectus



**American
Hepato-
Pancreato-
Biliary-
Association**

Annual Meeting 2011

**Eden Roc Renaissance
Resort and Spa
Miami Beach, Florida
March 10-13, 2011
www.ahpba.org**

American Hepato Pancreato Biliary Association 2011 Annual Meeting

March 10-13, 2011

OFFICIAL INDUSTRY PROSPECTUS

Eden Roc Renaissance Resort & Spa
4525 Collins Avenue, Miami Beach, FL 33140

EXHIBITING OPPORTUNITIES

The AHPBA emerged approximately 20 years ago and was inaugurated on November 12, 1994 in Chicago, Illinois. The membership of slightly more than 500 physicians is interested in raising the standards of care for patients with diseases affecting the liver, pancreas and biliary system. If your company offers solutions for liver, pancreatic or hepato-biliary disease, this meeting will offer the forum to interact with the physicians you are trying to reach.

EXHIBIT DATES AND HOURS*

Thursday, March 10

Set up & Registration 9:00 a.m. - 5:00 p.m.

Poster Session 5:30 p.m. - 7:30 p.m.

Friday, March 11 10:15 a.m. - 1:30 p.m.

Cocktail Reception..... 4:00 p.m. - 7:00 p.m.

Saturday, March 12 7:30 a.m. - 9:30 a.m.

Teardown 9:30 a.m. - 3:00 p.m.

*Times are subject to change pending final program.

EXHIBIT FEES

(1) 8'x10' Booth @ \$2,750 all fees include:

- 1 6ft. x 30" table, 2 chairs, 1 wastebasket
- 3 complimentary registrations
(admittance into Scientific Sessions included)
- Recognition in Final Program book

EXHIBIT SPACE

Exhibits will be an 8' x 10' booth. No free-standing floor exhibits will be permitted. Standing equipment may be used in lieu of a table, but requests must be sent in writing to Show Management for approval.

EXHIBIT PERSONNEL

All participants affiliated with exhibits must be registered. Each person will be issued an Exhibitors badge and must be employed by the Exhibitor or have a direct business affiliation. Each company is allotted three badges per tabletop purchased. Additional badges may be purchased for \$200 per badge.

INSTALLATION OF EXHIBITS

Thursday, March 10 • Noon - 4:00 p.m.

All exhibits must be set by 4:00 p.m. without exception. Assembly of exhibits during the regularly scheduled exhibit hours will not be permitted.

DISMANTLING OF EXHIBITS

Saturday, March 14 • 3:00 p.m. - 5:00 p.m.

All exhibits must remain intact until the official closing time of 3:00 p.m. on Saturday, March 14 and may not be dismantled or removed, in whole or in part, before that time. After the close of exhibits, all material must be removed no later than 5:00 p.m.

SPACE ASSIGNMENT

Preferred space assignment will be given in the order in which applications are received. Exhibitors wishing to avoid assignment of space adjacent to a particular competitor should indicate this on their application. Careful consideration will be given to such requests. The Association has the right to alter the Floor Plan at any time.

PAYMENT / REFUNDS / CANCELLATIONS

Exhibit Booths are \$2,750. A 50% deposit of the contracted space must be forwarded with the Application for Exhibit Space. The balance must be paid by January 12, 2011. Cancellations received in writing by January 12, 2011 will be subject to a 25% administrative fee. There will be no refunds for cancellations received after January 12, 2011.

Checks should be made payable to AHPBA and mailed to:
Gayanne Brown

American Hepato-Pancreato-Biliary Association (AHPBA)

341 N. Maitland Ave. #130

Maitland, FL 32751

TEL: 407-647-8839

FAX: 407-629-2502

Federal Tax ID#: 56-1937411

HOTEL ACCOMMODATIONS

A block of rooms has been reserved at the Eden Roc Renaissance Resort & Spa. The AHPBA room rates are: \$369 Single or Double occupancy. The rates are per night and are subject to state and local taxes. These rates are available 3 days before and after the meeting dates, based on availability.

For reservations, please call 1-800-319-5354 or 305-531-0000 and be sure to mention the AHPBA for the room rate. The room reservation cut-off date is February 4, 2011.

RULES AND REGULATIONS

INFRINGEMENTMENT

Interviews, demonstrations and the distribution of literature or samples must be made within the area assigned to the exhibitor. Canvassing or distributing of advertising matter outside the exhibitor's own space will not be permitted.

CONDUCTING EXHIBITS

No drawings, raffles or quiz-type contests of any type will be permitted. No bags or containers for collection of samples are to be distributed by an exhibitor. This applies to any envelope, folder, portfolio, box, etc., that provides carrying space for more than a single sample. Electrical or other mechanical apparatus must be muffled so noise does not interfere with other Exhibitors. Character of the exhibits is subject to the approval of the Show Management. The right is reserved to refuse applications, which do not meet standards required or expected, as well as the right to curtail exhibits or parts of exhibits, which reflect against the character of the meeting. This applies to displays, literature, advertising, novelties, souvenirs, conduct of persons, etc.

FIRE PROTECTION

All materials used in the exhibit area must be flameproof and fire-resistant in order to conform to the local fire ordinances and in accordance with regulations established by the local County Fire Department. Crepe paper or corrugated paper, flameproof or otherwise, will not be permitted. Excelsior or other paper is not to be used in crating merchandise. Display racks, signs, spotlights and special equipment must be approved before use, and all displays are subject to inspection by the Fire Prevention Bureau. Any exhibit or parts thereof found not to be fireproof will be dismantled. All aisles and exits must be kept clear at all times, and fire stations and fire extinguisher equipment are not to be covered or obstructed.

SPECIAL NEEDS

Please contact the American Hepato-Pancreato-Biliary Association (AHPBA) office if you have a disability, which will require accommodation.

SECURITY

A Security Guard shall be furnished by Management to be on duty in the exhibit area when exhibits are closed, but the safekeeping of the Exhibitor's property shall remain the responsibility of the Exhibitor. The American Hepato-Pancreato-Biliary Association (AHPBA) assumes no responsibility for any losses sustained by the exhibitor.

PROTECTION OF THE HOTEL BUILDING

Exhibitors will be held liable for any damage caused to the hotel property, and no material or matter of any kind shall be posted on, tacked, nailed, screwed or otherwise attached

to columns, walls, floors or other parts or portions of the hotel building or furnishings. Whatever may be necessary to properly protect the building, equipment or furniture will be installed at the expense of the Exhibitor. If any controversy arises as to the need or propriety thereof, the Convention Service Manager of the Hotel will be the final judge thereof and his/her decision shall be binding on all parties concerned.

LIABILITY AND INSURANCE

The exhibitor assumes the entire responsibility and liability for losses, damages, claims, demands and expenses (including but not limited to actual attorney's fees) arising out of, alleged to have risen out of, or, in any way connected with: Injury or damages to displays, equipment and other property brought onto the hotel premises by the group or any member, agent, or representative thereof; and injury to any person or damage to any property arising out of or any way connected with: any action of any number, agent or representative of the group, or any property brought onto the Resort premises by the group or any member, agent or representative thereof. The exhibitor shall indemnify, defend and hold harmless the Resort, its owners, affiliated entities, agents and employees from any and all such losses, damages, claims, demands and expenses.

INDEMNIFICATION

The exhibitor, the Eden Roc and AHPBA agree to indemnify and hold each other and each other's officers, directors, agents, servants and employees harmless against any and all claims, costs and expenses, including reasonable attorney's fees, arising out of or relating to the other's performance under this agreement.

SPONSORSHIP/ EXHIBITING INFORMATION

Gayanne Brown, CMP

Email: gayanne@crowsegal.com

AHPBA Office

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